

## Solemn declaration

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### Deletion of e-mail address in Digital Post

Full name:	
E-mail:	
CPR-number:	

With your signature, you give permission for your e-mail address to be removed everywhere in Digital Post where it is linked to another person's CPR-number, or to another company's CVR-number.

Please note that if you use this e-mail address to receive notifications about new Digital Post on behalf of a citizen or another company, you will no longer receive those messages on the stated e-mail address.

I hereby solemnly declare that:

1. I am the owner of the above-listed e-mail address.
2. The e-mail address is to be deleted in the Digital Post system from public authorities, wherever it appears in connection to another person's CPR-number or another company CVR-number.

I am aware that providing false information may constitute a criminal offense under §163 of the Danish Criminal Law.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Guide

The declaration must be submitted to the Agency for Digital Government, which is the responsible authority for Digital Post. You can send the declaration digitally or by physical post.

### How to send this declaration digitally:

You can fill out the declaration in the following ways:

- Fill out the declaration digitally on your computer by writing your information in corresponding fields, then insert your digital signature and save the declaration as a PDF document.
- Print the declaration and fill it out by hand. Afterwards you can:
  - o Scan the completed form on your computer and save it as a PDF
  - o Take a photo of the form and save it as an image file.

Then, send the filled out and signed declaration as Digital Post:

1. Log on to Digital Post on [borger.dk](http://borger.dk)
2. Click on "Skriv ny besked".
3. Choose "Digitaliseringsstyrelsen" as Public Authority
4. Choose "Digital Infrastructure / Digital Post" as category
5. Write "Sletning af e-mailadresse" as Subject Header.
6. Attach your filled out and signed Solemn Declaration and click "send".

You will receive confirmation when your e-mail address has been removed wherever it is linked to another person's CPR-number or another company's CVR-number in Digital Post.

### How to mail this declaration physically:

1. Print the declaration and fill it out by hand.
2. Write "Confidential" on the envelope, stamp the envelope, and send it to:

Digitaliseringsstyrelsen  
Att: Digital Post  
Landgreven 4  
1301 København K

Do you need assistance?

Read more about Digital Post at Lifeindenmark: <https://lifeindenmark.borger.dk/apps-and-digital-services/digital-post>

If you have questions or need assistance, you are welcome to contact the Digital Post support at:

- Tel. +45 33 98 00 33

- Write to "Digital Post - General inquiries" at <https://kontakt.borger.dk/>