

Bilag 3b.ii) Redegørelse for OOTS- økosystem og brugeroplevelse



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Version 1.0

Introduktion

Dette bilag har til formål at give et overblik over forretningsprocesserne i OOTS Documentation-komponenten.

Nedenfor præsenteres en visuel gennemgang af OOTS-flowet via OOTS Documentation-komponenten i Blanketmotoren (med testdata).

1. Overblik over OOTS Documentation-komponent i Blanketmotor - forretningsprocesser

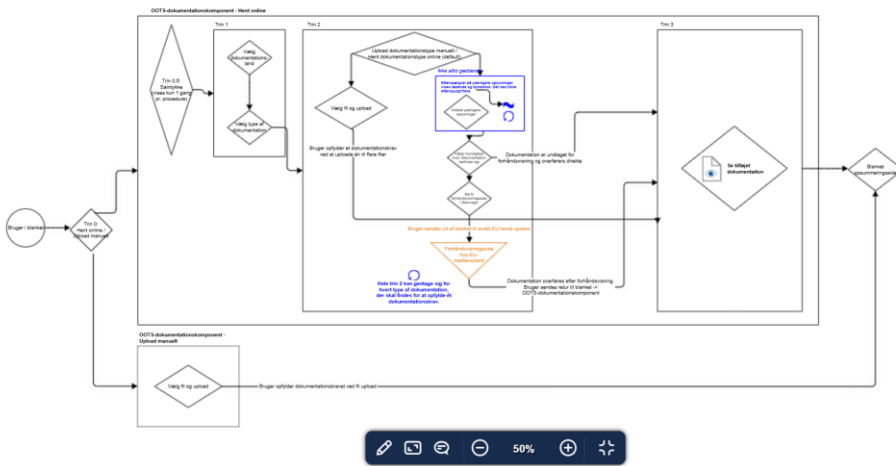
Alle borgere/virksomhedsrepræsentanter der har et eID (f.eks. det danske MitID eller det svenske BankID) kan tilgå OOTS Documentation-komponenten, hvis komponenten er inkluderet i den blanket som brugeren tilgår. Komponentens ved ikke, om borger/virksomhedsrepræsentant har dokumentation, der kan overføres via OOTS, hvorfor det er muligt for alle at søge på dokumentation hos alle tilsluttede myndigheder i alle EU-medlemslande.

Det overordnede flow er som følgende: Hver gang en borger/virksomhedsrepræsentant foretager et valg, sendes valget til EU's centrale katalogtjeneste, Common Services, og katalogtjenesten sender nye spørgsmål retur til komponenten. Brugeren skal besvare alle spørgsmål, før katalogtjenesten kan foreslå, hvilke myndigheder, brugeren har mulighed for at vælge imellem, når brugeren søger efter dokumentation. Se brugerflow for visuel præsentation.

Borgere/virksomhedsrepræsentanter, der ikke er registreret hos den myndighed, de søger hos, vil få besked om, at der enten ikke blev fundet dokumentation, eller at det ikke lykkedes at finde en registrering hos myndigheden, der matcher med deres eID.

Hvis brugeren er registreret hos den myndighed, der søges hos, vil brugeren i langt de fleste tilfælde blive bedt om at logge ind i myndighedens Preview Space/forhåndsvisningsside for at bekræfte overførslen. Hvis det viser sig, at den anmodede dokumentation ikke er tilgængelig hos myndigheden, vil brugeren få besked om dette i Preview Space/forhåndsvisningssiden.

BPMN-diagram (Business Process Model and Notation-diagram) over Blanketmotorens OOTS Documentation-komponenten:



2. Brugerflow: OOTS Documentation-komponent i Blanketmotor

1. eID log ind

Brugere der tilgår en blanket med OOTS Documentation-komponenten vil blive bedt om at logge ind med eID

2. Selvbetjeningsforløb i Blanketmotor

Efter log ind starter selvbetjeningsforløbet som Blanketdesigneren har opsat i Blanketmotor. Forløbet kan sammensættes som det giver mening for selvbetjeningsløsningen.

Se [Blanketmotors Wiki](#) for vejledning om opsætning af blanketter.

English

1 Applicant information

2 [Entry requirements](#)

3 Check your entries

Applicant information

Anmelders ID (optional)

Anmelders navn (optional)

Anmelders fødselsdag (optional)

Anmelders adresse (optional)

Anmelders by (optional)

Anmelders nationalitet (optional)

Anmelders e-mail (optional)

3. OOTS Documentation-komponenten

Komponenten indlæses og afvikles asynkront i blanketten. Man kan tænke på det, som et selvstændigt forløb, der afvikles inde i blankettens overordnede forløb.

English

1 Applicant information


2 Entry requirements

3 Check your entries

Entry requirements

Bachelor degree
You must hold a bachelor degree to fulfil the general requirement for admission to CBS' master programmes. You must have completed your bachelor degree before study start.

(TEST) Test Requirement

| | |
|---|---|
| <p>Retrieve file online Using this feature is optional.</p> <p>Retrieve Online</p> <p>☑ Evidence for this proof is available from Sweden and 24 other EU Member States</p> <p>Are the documents you need to provide issued by a public authority in another EU Member State?</p> <p>Then we may be able to retrieve them directly from public authorities in other EU Member States using OOTS (Once-Only Technical Solution).</p> <p>Learn more about OOTS</p>  | <p>Upload file manually Recommended file size: Max. 25 MB</p> <p><input type="button" value="Vælg filer"/> Der er ikke valgt nogen fil</p> |
|---|---|

Brugeren har mulighed for at hente via OOTS-netværket, eller at uploade filer manuelt.

4. Explicit consent

Første gang man starter et OOTS-flow op, skal brugeren acceptere at

deres eID-data og valg deles med EU's centrale katalogtjenester. Dette gentages for hver blanket, men har man accepteret er det gældende på tværs af hele den aktuelle blanket.

[English](#)

- 1 Applicant information
- 2 Entry requirements**
- 3 Check your entries

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(TEST) Test Requirement

< Back to manual upload


We need to share your information with the EU to retrieve files
To retrieve files online through this service, we have to share your information with the EU Member States via OOTS (Once-Only Technical System).

I agree to use the EU evidence retrieval service (OOTS) for online retrieving documents

I agree with my data being processed for the purposes of retrieving documents online

Learn more about [cross-border document retrieval](#)

Learn more about how we collect, use, share, and protect your personal data on our [Privacy Policy](#)



[Continue](#) [← Cancel](#)

5. Select evidence location

Bruger bliver spurgt hvilket land, de gerne vil hente dokumentationen fra.

- 1 Applicant information
- 2 **Entry requirements**
- 3 Check your entries

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(TEST) Test Requirement

[← Back to manual upload](#)

- 1 **Select evidence location**
- 2 Find evidence by authority
- 3 View added evidence

Retrieve your official evidence directly from public authorities across the EU

You need one or more pieces of evidence/files to provide your proof.

1. Select the country where your evidence/file(s) are located. [?](#)
2. Select the authority, that has issued your evidence. [?](#)
3. Review your added evidence/file(s) and proceed with the form.

As you fill out the form, additional fields will appear.

Country where your evidence is located [?](#)
Select a country to narrow down your search


Please select:

[Continue](#) [← Back](#)

Not sure how to find your evidence?
Take a look at EU's guide on how to retrieve evidence with OOTS (Once-Only Technical System).
[Go to the guide](#)

Using this service is optional. You can always choose to upload your files manually.
[Learn about OOTS](#)

Evidence for this proof is available from Sweden and 24 other EU Member States
Note that not all official evidence across the EU are available with this service, and not all countries support online retrieval yet.



Brugers eget land (som fremgår af deres eID-data) fremhæves, for at gøre det lettere at navigere hurtigt igennem flowet

- 1 Applicant information
- 2 **Entry requirements**
- 3 Check your entries

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Country where your evidence is located [?](#)



Select a country to narrow down your search

Please select:

Featured (based on your information)

-  Sweden

All EU Member States

-  Austria
-  Belgium

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Er dokumentation til dette dokumentationskrav ikke tilgængeligt vises dette i dropdownen ud fra landenavnet, f.eks.:

 Iceland (unavailable)

6. Vælg dokumentationstypen

Der kan være flere forskellige slags dokumentationstyper, der kan anvendes til at leve op til dokumentationskravet. I nogle tilfælde skal bruger vælge hvilken type, de mener de kan hente, inden de kan gå videre.


Country where your evidence is located ⓘ
Select a country to narrow down your search

 Sweden ✕ ▾


Type(s) of evidence from Sweden that can be provided as (TEST) Test Requirement

You will need to find and retrieve all of these evidence types.
No additional files are required for this proof.

- Evidence type
Delayed Evidence Type
▼ [Show name in official language](#)
- Evidence type
Test no evidence
▼ [Show name in official language](#)
- Evidence type
Test query exception
▼ [Show name in official language](#)
- Evidence type
Test Evidence Type
▼ [Show name in official language](#)
- Evidence type
Test Evidence type Low
▼ [Show name in official language](#)
- Evidence type
Test timeout exception
▼ [Show name in official language](#)

[Learn about OOTS](#) 

Evidence for this proof is available from Sweden and 24 other EU Member States
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7. Vælg dokumentationsudsteder

Brugeren skal nu vælge hvilken myndighed, der udsteder den relevante dokumentation.

(TEST) Test Requirement

[← Back to manual upload](#)

1 Select evidence location **2 Find evidence by authority** 3 View added evidence


Retrieve your official evidence directly from public authorities across the EU


You need one or more pieces of evidence/files to provide your proof.

1. Select the country where your evidence/file(s) are located. [?](#)
2. Select the authority, that has issued your evidence. [?](#)
3. Review your added evidence/file(s) and proceed with the form.

As you fill out the form, additional fields will appear.

You're retrieving evidence from

 Sweden

 Evidence type
Test Evidence Type
[▼ Show name in official language](#)

Authority where your evidence is located [i](#)
Select an authority to narrow down your search

Please select:

Click the 'Check for evidence' button to request your evidence.

Retrieving files online is optional. You can always choose to manually upload your evidence.


Not sure how to find your evidence?

Take a look at EU's guide on how to retrieve evidence with OOTS (Once-Only Technical System).
[Go to the guide](#) [↗](#)

Using this service is optional. You can always choose to upload your files manually.
[Learn about OOTS](#) [↗](#)

Evidence for this proof is available from Sweden and 24 other EU Member States

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Når bruger har valgt dokumentationssteder og klikker på "Tjek for dokumentation", spørger OOTS Documentation-komponenten om den må hente dokumentationen direkte

(TEST) Test Requirement

[← Back to manual upload](#)

1 Select evidence location 2 **Find evidence by authority** 3 View added evidence


Retrieve your official evidence directly from public authorities across the EU

You need one or more pieces of evidence/files to provide your proof.

1. Select the country where your evidence/file(s) are located. ?
2. Select the authority, that has issued your evidence. ?
3. Review your added evidence/file(s) and proceed with the form.

As you fill out the form, additional fields will appear.

You're retrieving evidence from


 Sweden

Evidence type

Test Evidence Type

▼ [Show name in official language](#)

[← Back to authority selection](#)



This might take 3-5 minutes, please be patient.


Time elapsed: 0 min. and 3 sec.

✕ Stop retrieving

Retrieving files online is optional. You can always choose to manually upload your evidence.

[→ Upload manually](#)

Evidence for this proof is available from Sweden and 24 other EU Member States
Note that not all official evidence across the EU are available with this service, and not all countries support online retrieval yet.



Not sure how to find your evidence?

Take a look at EU's guide on how to retrieve evidence with OOTS (Once-Only Technical System).


[Go to the guide](#)


Using this service is optional. You can always choose to upload your files manually.

[Learn about OOTS](#)

Sandsynligvis vil langt de fleste vil modtage en besked om, at det er nødvendigt at logge ind på dokumentationsudsteders forhåndsvisningsside og bekræfte overførslen manuelt. Det gør man ved at klikke på den grønne "Gå til forhåndsvisningsside"-knap.


You're retrieving evidence from

 Sweden

 Evidence type

Test Evidence Type

▼ [Show name in official language](#)

 **We weren't able to transfer your evidence automatically** × [Close](#)


Go to the Preview Space of DiggProviderDemo to preview and retrieve your evidence

◀ [Back to authority selection](#)

Go to Preview Space to verify the transfer

Click the 'Go to Preview Space' button to open the Preview Space. You will not lose your progress. You might be asked to re-authenticate.

Authority DiggProviderDemo
Preview space SE Data Service

 **Ensure that your evidence is eligible.**
You are responsible for transferring the correct evidence in an accepted language and format.

[Go to Preview Space](#) [← Back to authority](#)

Retrieving files online is optional. You can always choose to manually upload your evidence.

[→ Upload manually](#)


Det er også muligt at brugeren modtager dokumentationen uden behov for at gå til forhåndsvisningssiden. Alternativt at brugeren modtager en besked om at skulle gå til en gen-log ind service. Det vil forventes at være samme system, som forhåndsvisningssiden, men vil variere fra medlemsland til medlemsland.

Forhåndsvisningssiden åbner i samme fane. Brugeren redirectes til siden, men mister ikke sine indtastninger i blanketten, da der automatisk gemmes en kladde, som brugeren vil returneres til automatisk af forhåndsvisningssiden.

8. Forhåndsvisningssiden

Systemet som brugeren redirectes til, er et system der leveres af den udstedende myndighed og en teknisk samarbejdspartner som samlet

kaldes en "dokumentationsudsteder".

 Swedish example Agency

[På svenska](#)

Share official evidence about you or your company

Evidence requested by:

Name
Procedure
Required evidence

Choose how to verify your identity

Continue with a Swedish eID

Continue with a Foreign eID

[← Cancel and go back to](#)

 Exempelmyndigheten

[In English](#)

Dela officiell bevisning om dig eller ditt företag

Bevis begärt av: **The Danish Business Authority**

Namn
Förfarande
Beviskrav

Välj bevis att dela med dig av

Bevisnamn

Språk

TestRequirement.pdf

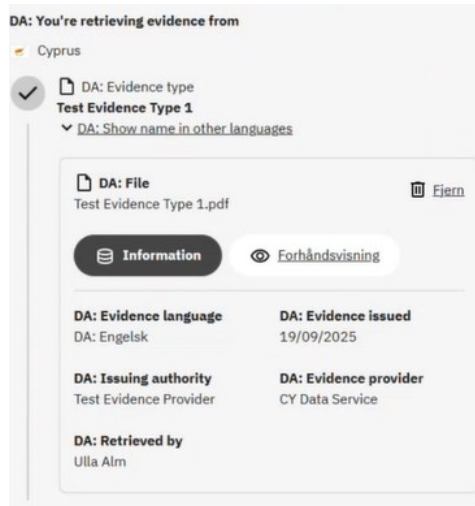
Svenska

Engelska

Förhandsgranska

Når en bruger har forhåndsvist og godkendt overførslen, sendes brugeren automatisk tilbage til den gemte blanketkladde.

Hvis overførslen er succesfuld, vises dokumentationen i blanketten.



9. **Borger/virksomhedsrepræsentants har selv ansvaret for, at dokumentationen er gyldig**

Det er brugerens eget ansvar at den dokumentation, der deles med myndigheden, er gyldigt og lever op til dokumentationskravene – også selvom der er hentet via OOTS.

Derfor får de mulighed for igen at forhåndsvisne dokumentationen i blanketten, inden de sender den afsted.

